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परिमाण क. प्र.अ/वि.नि/ 96/21/2019  
(2019-20)

**MUNICIPAL CORPORATION OF GREATER MUMBAI**

No.CHE/DP/ 24011 /Gen dt. 30/12/2019

**CIRCULAR**

**Sub:-** Carrying out of joint site inspection for issuance of completion certificate.

The concept of joint site inspection has been introduced from March 2019 wherein upon application by the Architect a single date is generated for site inspection by the various departments and the same is communicated to the concerned departments through SMS, Email, etc. It is expected that all the concerned departments shall visit the site as per system generated date and upload their NOC/ remarks within 24 hours. In order to facilitate the applicants now the third party consultants have been also brought under the joint site inspection wherein it is expected that in case the remarks obtained from the third party consultants instead of MCGM department, the third party consultants shall also remain present during the joint site inspection and upload his remarks through the Architect of the proposal within 24 hours.

Once again all the concerned are hereby instructed to observe the date of joint site inspection scrupulously and inspect the site only on system generated date. Non observance of this SOP will be viewed seriously and action deem fit will be initiated against the defaulters including the third party consultants.

All the department heads are directed to monitor the system and direct the staff concerned to follow the directions given above.

  
(V.P. Chithore)  
**Chief Engineer**  
**(Development Plan, and**  
**Dir.(E.S. & P))**